New Pathways to Gold

Guidelines for Ministry of Community, Sport and Cultural Development Heritage Trails Grant Applications

Amended: July 2016

Overview:

The New Pathways to Gold Society (New Pathways) has received grants from the provincial Ministry of Community, Sport and Cultural Development in the amount of $ 2.5 million to facilitate the development and marketing of heritage trails along the Gold Rush routes (Hope through Barkerville, Harrison Lake through Lillooet and Ashcroft/Merritt/ Logan Lake). New Pathways is moving to leverage these funds to access additional funding from other sources including federal government economic stimulus programs. The latter funding sources will come with various conditions concerning reporting, tendering and timelines. The New Pathways Board of Directors will be consulted and approval provided before a funding agreement is entered into.

General Guidelines:

1) The organization receiving funding must be a legally constituted body specifically a federally recognized Indian Band, a society under the Societies Act or a corporation under the Corporations Act. The New Pathways Board may waive this requirement subject to the history and applicable experience of the organization making application.

2) The organization receiving funding must ensure compliance with all applicable municipal, provincial and federal government legislation including complying with funding source conditions. New Pathways will advise the organization on the specific funding source during the advisory process. Applicable legislation that (but not limited to) must be considered:

   - Employment Standards Act
   - Worksafe BC Regulations
   - Forest and Range Practices Act
   - Federal Fisheries Act
   - Heritage Conservation Act

3) The organization receiving funding must carry minimum liability insurance of $ 2 million. Additional coverage may be required by New Pathways as warranted. The Society may also have the insurance requirement subject to the nature of the services being provided.

4) The organization receiving funding will provide a project workplan that includes and addresses: overview of the project, maps, detailed budget, measures to ensure compliance with government legislation, approximate timelines and strategy for completion of the project and a marketing strategy. The workplan will propose benchmarks that will guide the scheduling and amount of advance payments.

/2

5) The detailed budget may be split into components including preplanning, marketing and on-site activities. New Pathways may agree to fund reasonable advance costs specifically planning, including costs to ensure government legislation compliance and others leading to development of a workplan and final budget. These costs must be integrated within the overall budget. In no case will New Pathways fund any marketing or on-site costs prior to completion of a workplan.

6) The applicant must show reasonable efforts to access additional funding from other sources. The strategy to access alternate funding and the outcomes must be detailed in the application.

Workplan Details:

The required workplan shall include and address:

- A detailed map outlining the actual location of the trail based upon a GPS survey and noting the entire length of the proposed trail project
- A summary outlining how the trail has been assessed for archaeological significance as determined by an Archaelogical Overview Assessment
- A strategy to ensure the trail location has been established within government legislation
- An overall budget to complete the entire trail project and ideally broken into phases
- A marketing strategy outlining how the trail will be profiled including location of proposed signage
- Identification of any proposed building construction along the site.
- An overall budget to complete the entire trail project and ideally broken into phases for project funding purposes.

Project Delivery:

Once the organization has met the general guidelines and the New Pathways Board of Directors has approved the Society entering into an agreement, the organization working with New Pathway's support staff will finalize a contract to allow the project to proceed. The contract will include:

- The name of the organization involved
- Contact Information
- Conditions for extension or termination of the contract
- Contract and project completion timelines
- Project deliverables
- Funding advance schedule and performance benchmarks
- Insurance requirements
- Applicable funding source information

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File: Heritage Trails Grant Approval Process – Amended July 2016